

Event Medical Provider Capability Declaration

(To be completed by the Event Medical Provider and returned to the Event Organiser)

Event organisers are encouraged to obtain capability declarations from multiple providers when selecting an event medical service.

Event medical providers may offer significantly different levels of capability.

This declaration helps event organisers understand the **clinical capability, resources, and response model** being proposed for an event.

Providers are asked to complete the sections below to confirm the level of service they will deliver.

This declaration may be used alongside the **Medic Audit Checklist**, which verifies equipment and medications onsite on the day of the event.

1. Clinician Scope & Qualifications

Please confirm the clinical staffing model proposed for this event.

Clinician Level	Number Onsite
Registered Paramedic Specialist	
Registered Paramedic	
Emergency Medical Technician (EMT)	
Registered Nurse	
First Responder	
First Aider	
Other (please specify)	

Practising Certificates

All registered clinicians hold a current Practising Certificate with the relevant professional authority.

Notes / clarification:

2. Equipment & Medications

Please confirm your teams are **authorised, equipped, and resourced** to provide care appropriate to the clinician level listed above.

Teams are authorised to administer medications within their clinical scope according to NZ Clinical Practice Guidelines

Teams carry appropriate associated clinical equipment for the level of care specified (refer to Medic Audit Checklist, link below)

Consumables and medications are stocked appropriately for the duration and scale of the event

Equipment and medication verification will be confirmed using the **Medic Audit Checklist on the day of the event**. This list can be downloaded here: <https://www.medicsonscene.org.nz/new-event-organiser-resources.html>

Notes:

3. Response & Access Capability

Please confirm the operational resources you are providing that support your medical response.

Appropriate response vehicles for site conditions

(e.g. UTV, quad, 4×4 ambulance, response vehicle)

Event medical planning documentation prepared (H&S documentation)

(e.g. site maps, treatment locations, emergency access routes)

Reliable inter-team radio communications provided for medical teams

Who is responsible for comms connection to Event Organiser and Staff (eg security etc)

Medics Event Organiser Other

Notes:

4. Staffing Model & Operational Resilience

Please outline how your medical team will operate during the event.

Single clinician model

Multi-clinician team

If a single clinician is deployed:

- Who manages communications while treatment is underway?
- How are simultaneous incidents managed?

If a multi-clinician team is deployed:

- How are response roles allocated?

Please describe any **surge capacity** available for multiple incidents.

Notes:

5. Post-Treatment, Extraction & Escalation

Please confirm how patients will be managed beyond the initial response.

- Patients can be safely transported or extracted across the event site
- A designated treatment area or medical base is established
- Clear escalation pathways exist for ambulance and hospital transfer

Notes:

Event Organiser Capability Comparison Guide

Capability area	Strong Capability	Needs Clarification
1. Clinician Scope & Qualifications	<input type="checkbox"/>	<input type="checkbox"/>
2. Equipment & Medications	<input type="checkbox"/>	<input type="checkbox"/>
3. Response & Access	<input type="checkbox"/>	<input type="checkbox"/>
4. Staffing Model	<input type="checkbox"/>	<input type="checkbox"/>
5. Post-Treatment & Escalation	<input type="checkbox"/>	<input type="checkbox"/>

Interpreting responses

4-5 Strong Capability indicators

Provider is likely suitable for event medical coverage.

2-3 areas requiring Clarification

Further discussion recommended regarding capability and resources.

4+ areas requiring Clarification

Event may be at risk of under-resourced medical provision.

Notes